

Business 3: Present Simple



1. Work with a partner. Ask and answer the following questions.

- How are you ?
- How do you spell your first and last name?
- What do you do?
- Where do you come from?



2. Read the text below and answer the following questions.



This is Louise. Louise is 38 years old and she is a police officer. She comes from England and she lives in Leeds.

She has a dog. Her dog's name is Bobo. Bobo is 6 years old.

- | | |
|------------------------------|---------------------------------|
| 1. How old is Louise? | <i>Louise is 38 years old.</i> |
| 2. What does she do? | <i>She is a police officer.</i> |
| 3. Where does she come from? | <i>She comes from England.</i> |
| 4. What is her dog's name? | <i>Her dog's name is Bobo.</i> |
| 5. How old is Bobo? | <i>Bobo is 6 years old.</i> |

When we are talking about one thing we often use the indefinite article 'a' or 'an'. When the noun starts with a consonant (b,c,d,f,g, etc) sound we use 'a' for example: *a dog, a chair, a house* etc. When the noun starts with a vowel (a,e,i,o,u) sound we use 'an' for example: *an apple, an orange, an umbrella* etc.



3. Fill in the gaps below with the correct article 'a' or 'an'.

- | | |
|----------------------------------|-------------------|
| 1. ___a___ door | 2. _an___ office |
| 3. ___a_ desk | 4. _a___ table |
| 5. ___a_ key | 6. _an___ example |
| 7. ___an__ assistant | 8. _a___ meeting |
| 9. ___an__ international company | 10. _a___ man |
| 11. ___an__ airplane | 12. _an___ idea |
| 13. ___a_ computer | 14. _an___ email |
| 15. ___a_ business card | 16. _an___ advert |

Grammar: Present Simple

We use Present Simple:

- *To talk about facts and permanent situations.*

For example: Jane *is* a teacher. She *comes* from England. She *speaks* Chinese.

- *To talk about routines and hobbies.*

For example: Jane *wakes up* at 7am every morning. She *eats* eggs and toast for breakfast.

Note: In Present Simple we must always remember to add an -S to the verb when speaking in third person singular (he/she/it).



4. Complete the verb conjugations below.

| Verb: Walk | | Verb: Drink | | Verb: Take | |
|------------|--------------|-------------|---------------|------------|--------------|
| I | <i>walk</i> | I | <i>drink</i> | I | <i>take</i> |
| You | walk | You | <i>drink</i> | You | <i>take</i> |
| He | <i>walks</i> | He | drinks | He | <i>takes</i> |
| She | <i>walks</i> | She | <i>drinks</i> | She | takes |
| It | walks | It | <i>drinks</i> | It | <i>takes</i> |
| | | | | | |
| We | <i>walk</i> | We | <i>drink</i> | We | take |
| You | <i>walk</i> | You | drink | You | <i>take</i> |
| They | <i>walk</i> | They | <i>drink</i> | They | <i>take</i> |

Most verbs are easy to conjugate in the Present Simple but we have a few irregulars for example: *be, have, go* and *do*. The verbs are always only irregular in the third person form (*he/she/it*).



5. Complete the verb conjugations below of some important irregular verbs.

| Verb: Be | | Verb: Have | | Verb: Go | | Verb: Do | |
|----------|------------|------------|-------------|----------|-------------|----------|-------------|
| I | <i>am</i> | I | <i>have</i> | I | <i>go</i> | I | <i>do</i> |
| You | are | You | <i>have</i> | You | <i>go</i> | You | <i>do</i> |
| He | <i>is</i> | He | has | He | <i>goes</i> | He | <i>does</i> |
| She | <i>is</i> | She | <i>has</i> | She | goes | She | <i>does</i> |
| It | is | It | <i>has</i> | It | <i>goes</i> | It | does |
| | | | | | | | |
| We | <i>are</i> | We | <i>have</i> | We | go | We | <i>do</i> |
| You | <i>are</i> | You | have | You | <i>go</i> | You | <i>do</i> |
| They | <i>are</i> | They | <i>have</i> | They | <i>go</i> | They | do |



6. Read about Jay's daily routine and fill in the gaps with the correct verb.

| | | | | | |
|-------|-------|----------|-------|-------|----|
| eats | likes | finishes | goes | are | is |
| comes | lives | works | meets | takes | is |



Jay *comes* from England. He *lives* in an apartment in London. He *works* for a company called InkSplash. Jay *is* a graphic designer at InkSplash.

He *likes* working at InkSplash very much. The office *is* very modern and his colleagues *are* very nice.

Jay *takes* the bus to work at 8am every morning. He always *eats* an apple on the bus.

He usually *finishes* work at 5pm. After work, he *goes* to the gym or *meets* some friends

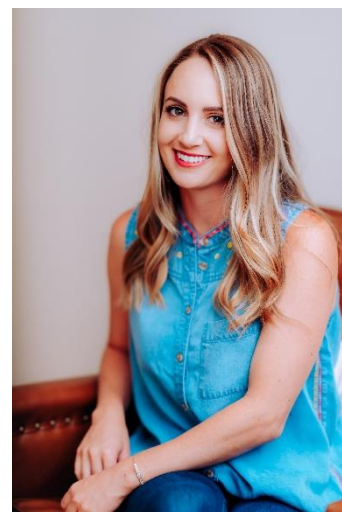


7. Fill in the gaps with the correct form of the verb in brackets.

My name *is* (be) Natalia. I *come* (come) from the USA but I *live* (live) in London with my boyfriend Jay. Jay *is* (be) English and he *works* (work) as a graphic designer for a company called InkSplash. InkSplash *does* (do) a lot of work in design.

I *am* (be) a teacher at a local primary school. I *wake up* (wake up) at 6am every morning and I *go* (go) to work by bike at 7am. The children *start* (start) school at 8am. I *love* (love) my job.

I *have* (have) lunch with my colleagues every day at 12:30pm. Alice usually *has* (have) something very good for lunch because her husband *is* (be) a chef and he *makes* (make) her lunch for work!



8. Work with a new partner and take it in turns asking and answering the following questions. Take notes of your partners answers.

- Where do you come from?
- What do you do?
- Where do you live?
- What time do you wake up in the morning? (*6am, 7am, 8am etc.*)
- How do you go to work? (*by walk, by bus, by metro, by train, by car*)
- What time do you usually finish work? (*4pm, 5pm, 6pm etc.*)



9. Share the information about your partner from exercise 8 with the class.



10. Match the companies with their country of origin below.

| | | | |
|--------|---------|---------|---------|
| Spain | Germany | Ireland | The USA |
| France | China | England | Italy |



11. Work with your class and make sentences about the companies below.

For example:

McDonald's is an American company. It sell burgers.

Zara is a Spanish company. It sells clothes.

Coco Chanel is a French company. It sells perfume and clothes.

Rolls Royce is an English company. It sells cars.

Haribo is a German company. It sells sweets.

Aperol is an Italian company. It sells drinks/alcohol.

Guinness is an Irish company. It sells drinks/alcohol.

Huawei is a Chinese company. It sells computers, mobiles etc.

| | |
|---|--|
| 1. Mc Donald's <i>The USA</i> | 2. Zara <i>Spain</i> |
|  |  |
| 3. Coco Chanel <i>France</i> | 4. Rolls Royce <i>England</i> |
|  |  |
| 5. Haribo <i>Germany</i> | 6. Aperol <i>Italy</i> |
|  |  |
| 7. Guinness <i>Ireland</i> | 8. Huawei <i>China</i> |
|  |  |